

TERMS & CONDITIONS

AND

SPECIFICATIONS

FOR

**TENDER NO.
C-DOTB/TENDER/2019-
2020/001(D)**

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1. Introduction

C-DOT is a registered scientific society set up by the Govt. of India for pursuing research in Telecommunications. C-DOT invites online quotations(separate Technical & Commercial bid) are solicited from reputed Civil Contractors, Builders, Interior/Exterior Designers to carry out the following works at our Bangalore Campus on Turnkey basis as per details given in this document

2. Invitation for Bids

Sealed tenders are invited for Civil and other related works as per technical specifications attached in section 5.1

SL.NO	Item Description	Quantity & specification
1	Civil and other related works as per the scope of work	As mentioned in the Tender document

3. General information & Instruction to bidders

3.1. C-DOT, Bangalore invites e-bids from eligible bidders through e-Procurement CPP portal for Civil and other related works listed in section 5.1 of this RFP as per TWO BID SYSTEM.

PURCHASE GROUP

Centre for Development of Telematics (C-DOT)

Electronics City, Phase I, Hosur Road,

Bangalore 560 100

Tel No.080-25119568/25119590

Fax No.080-25119572

Email: tender@cdot.in

3.2. Bidders/Contractors have to submit bids online as per tender documents available on the website.

3.3. Bidders shall also attach scanned copies of all the requisite documents i.e. proof of submission of Tender Fee and other certificates/documents specified in the tender document. Bidders are requested to upload the Technical documents of their products as a part of Technical Bid. However, the bidder shall provide any additional technical document if required by Technical Evaluation Committee.

3.4.The schedule of opening of bids is as follows and at the venue as specified in 3.1:

Last date for submission of queries : 05-06-2019 upto 14:00 Hrs
Pre bid meeting : 06-06-2019 from 14:00 Hrs onwards
Last Date of Bid Submission : 21-06-2019 upto 14:00 Hrs
Technical Bid Opening : 24-06-2019 @ 14:30 Hrs

3.5.Any queries related to this tender shall be entertained only by means of formal official letter or emails (tender@cdot.in) on or before the last date for submission of queries. i.e. **before 14:00 hrs on 05.06.2019.****No Technical and Commercial queries shall be entertained after 5th June, 2019.** It may be noted that it is the sole discretion of C-DOT to consider the same or not and to reply only if it is deemed necessary.

3.6.Replies to all Queries/Corrigendum (if any) shall be up-loaded in CPP portal & www.cdot.in. websites only and will not be published in newspapers. Bidders are advised to check the above website/portal before submitting the Tender.

3.7.Tender fees of Rs.1050/- payable by way of DD favouring C-DOT, Bangalore to be submitted to C-DOT and scanned copy of this DD to be uploaded in the portal along with technical bid.

3.8.The EMD @2% of your total quoted value (including all applicable Taxes) should be physically submitted before the due date in the sealed cover specifying tender number, item and due date. Bidders are required to upload the scanned copy of the acknowledgement of EMD submission.

3.9.Bids without Tender fee and EMD shall be rejected outright. However, EMD is exempted for Government bodies/PSU, SSI/SME organization on production of relevant proofs

3.10. EMD should be submitted by way of crossed DD or by way of Bank Guarantee favouring C-DOT, Bangalore. EMD in the form of fixed deposit is not acceptable.

- 3.11. EMD amount will be returned, interest free, to unsuccessful bidders within 6 months from the closing date of the tender or award of contract, whichever is later. The Bank Guarantee shall be valid for 6 months from the last date for submission of bids.
- 3.12. EMD amount shall be forfeited to C-DOT in the following cases without any further intimation
- 3.12.1. If, after submission of bids, the tenderer fails to honour the Purchase order or refuses to comply with any/all the terms and conditions of tender
- 3.12.2. If the tenderer withdraws the offer during the validity period
- 3.13. Tenderers are requested to study the terms and conditions of the Tender carefully and then submit their tenders accordingly. Any tender/quotation received against this tender and any Purchase Order/Work Order/Annual Maintenance Contract resulting from this tender shall be governed by the terms and conditions indicated in this tender document and the tenderer quoting against this tender shall be deemed to have read, understood and accepted the same unconditionally.

3.14. General Terms & Conditions of the Tender

- 3.14.1. The work to be carried out as per the specifications, drawings and scope of work.
- 3.14.2. The work shall be carried out as per the directions of C-DOT. The price shall be inclusive of the cost of labour charges, scaffoldings etc. The work has to be carried out after erecting Scaffoldings, wherever required.
- 3.14.3. All applicable Taxes shall be deducted at source.
- 3.14.4. You should mandatorily take Personal Accident Insurance for your employees.
- 3.14.5. Work should be carried out between 8.30 a.m & 5.00 p.m on Working Days only.
- 3.14.6. You are requested to take care of all the safety aspects while executing the work assigned. Safety Belt should be used without fail. As the working area is very critical, adequate care has to be taken to avoid any damages due to the negligence of the work.

In case of any damage to the existing building, equipment etc., C-DOT at its discretion will deduct the amount to extent of the loss incurred.

3.14.7. You shall be responsible for payment of compensation in the event of injury, death or damage caused to employee while discharging the duties.

3.14.8. You will keep your staff and labour duly insured against any injury or death while working in the premises or during transportation and will keep C-DOT fully indemnified against any claim of compensation in this regard.

3.14.9. You shall be responsible for statutory requirements and compliance with various legislations. The employees deployed by the supplier shall be covered under the provision of Minimum Wages Act and the supplier shall pay the PF/ESI contributions.

3.14.10. You shall be responsible for payment of compensation and settlement of litigation arising out of dispute between employer and employees in the event of injury, death or damage caused to employee while discharging the duties Labourers should be fully insured, C-DOT will not be responsible for the same.

4. Standard terms and conditions

4.1.The Bidders are requested to Visit the Site to ascertain the requirement before submitting the quote.

4.2.Prequalification Criteria

4.2.1. The bidder shall possess minimum 05 (five) years of experience in executing such work. The bidders shall accordingly submit a statement in support specifying number of years of operations in areas of planning, designing, furbishing, construction and supervision of renovation/refurbishment works.

4.2.2. The bidders shall submit proof of executing works of similar nature(Minimum 2).

4.2.3. The Bidders shall submit work order copy and or documents in support of works mentioned in the Prequalification criteria in clause 1 above. The work order copy or

documentary support in claim of 1 above shall be specifying details of employer, nature of work, financial year of work awarded, specific services provided, location, monthly Input break-up with corresponding costs, and likely / date of completion of each work.

- 4.2.4. Projects implemented for Government/Public Sector Undertakings (PSU) would be an added advantage.
- 4.2.5. Proof for the above to be submitted in the Technical bid.
- 4.2.6. Company failing to meet these criteria or not submitting requisite supporting proof as specified in Formats is liable to be rejected during preliminary scrutiny.
- 4.2.7. Scope of work as per specification.

4.3.The interested tenderers are required to enclose the following documents along with the technical part.

- 4.3.1. Details of Registration under Shops & commercial Establishment
- 4.3.2. Details of Registration with Registrar of firms/Registrar of companies
- 4.3.3. GST registration copy

4.4.The Technical Part should contain information on scope of work and specifications and other relevant technical details conforming to C-DOT requirements in total.

SL.No.	Technical part should contain
1.	Tender document Fee of Rs.1050/- to be physically submitted and acknowledgement for tender fees submission to be uploaded
2.	EMD of 2% of the total quoted price(inclusive of Taxes) to be physically submitted in sealed cover and acknowledgement for EMD submission to be uploaded
3.	Technical quote giving the compliance details of execution of the work as per the requirement. Compliance to the Detailed Specifications and scope of work.
4.	Make's & Models of the standard items.
5.	Technical Compliance as per Annexure – I
6.	Tender acceptance letter as per Annexure – II
7.	Documents related to Eligibility criteria as mentioned in the Tender document

- 4.5. It is imperative to note here that the technical part should be accompanied by scanned copy of all documents specified above. The suggested ordering information to match C-DOT specifications must be indicated in the technical part.
- 4.6. Bidders shall also attach scanned copies of all the requisite documents i.e. proof of submission of Tender Fee/Earnest Money Deposit (EMD) and other certificates/documents specified in the tender document. Bidders are requested to upload the Technical documents of their products as a part of Technical Bid. However, the bidder shall provide any additional technical document if required by Technical Evaluation Committee.
- 4.7. Technical part should contain compliance chart against our technical specifications as per Annexure I. Bids without Compliance Chart shall not be accepted.
- 4.8. All columns should be clearly filled up and, if more than one model is being quoted for, then different bids should be submitted for each model. Please do not fill only as “Complied” in column 3, but, also indicate the quantitative specifications. Please highlight the quantitative specifications in your data sheet / technical literature. If space is not sufficient, then additional sheets may be used.
- 4.9. Technical Compliance statement for each tendered item is a pre-requisite for evaluation. Therefore the same must be submitted with the technical part. Any falsification / suppression of facts in the compliance statement would lead to the rejection of the quote, along with forfeiture of the E.M.D. Corresponding to each technical specification in the compliance statement, relevant serial no. / page no. / line no. etc., in the data sheet should be indicated.
- 4.10. Incomplete quotes and quotes without data sheet will not be considered
- 4.11. Price comparison shall be based on the total cost of the items as per the BOQ as per the specifications.
- 4.12. Inspection: Before supplying the building material, sample of the same have to be shown and certified by C-DOT officials. No material will be accepted without the sample approval.

Materials, on their arrival at C-DOT, will be inspected for quality and quantity by C-DOT officials and their decision in the matter will be final and binding. The rejected material/s will need to be collected by the supplier within a reasonable period of time for replacement from our premises and all the charges on the same including packing charges will have to be borne by the supplier only. In case we do not receive any response to our letters soliciting the suppliers to collect the rejected material even within 16 weeks from the receipt of the rejected material at C-DOT, the same will be disposed off by C-DOT through auction, and the proceeds of such an auction shall be treated as earnings to C-DOT.

- 4.13. If, at any time, during the performance of the Purchase Order, the suppliers encounter conditions impeding timely delivery of goods and performance of service, then they should promptly notify C-DOT, in writing, of the fact of the delay, the cause of delay and its likely duration. C-DOT shall evaluate the situation and at its discretion, decide to extend the suppliers, time for performance. C-DOT's decision will be final and binding.
- 4.14. C-DOT reserves the right to award work to deserving parties either in full/parts. The decision of C-DOT shall be final and unquestionable.
- 4.15. C-DOT reserves the right to reject/accept any part or full Tender(s) without assigning any reason thereby.
- 4.16. FORCE MAJEURE shall mean and be limited to War hostilities, riot or civil commotion, earthquake, flood or other natural physical disaster and restriction imposed by the Government or their statutory bodies which prevents or delays the execution of the contract. In the event of delay lasting over one month, if arising out of cases of Force Majeure, C-DOT will still reserve the right to cancel the order/contract.
- 4.17. Disputes, if any, arising out of the above tender will be referred to courts having jurisdiction over Bangalore only and shall be subjected to Indian laws including the law relating to Consumer Protection.

5. Details of the Items/Services required

5.1. **Schedule of requirement:** Civil and related works

5.2. Scope of Work and specifications

As per the specifications attached at the end of this document

5.3. Delivery period

5.3.1. Expected time of completion of the work shall be **04 Months** from the date of the Contract. Please note that the Contract can be cancelled unilaterally by C-DOT, in case work is not completed within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of C-DOT

5.3.2. The tenderers must indicate the firm delivery date/work completion date by which the work shall be completed by them from the date of receipt of C-DOT order.

5.3.3. **DELIVERY DATE** : Time being the essence of the contract, the tenderers must indicate the firm delivery date by which the materials will be dispatched and executed by them from the date of receipt of C DOT order. They must also clearly indicate the time limit within which various phases shall be accomplished for work orders and completion date.

5.4. Place of Work

Centre for Development of Telematics (C-DOT)

Electronics City, Phase I, Hosur Road,

Bangalore – 560100

Karnataka State

5.5. Consignee details

Same as above.

5.6.Evaluation criteria of Bids

1. Bids are evaluated as per the sequence given below
2. Bids are evaluated for technical compliance by Technical Evaluation Committee(TEC)
3. Financial bids of the technically qualified vendors are opened
4. **ARRIVING AT THE LOWEST: It may be noted that the L1 price shall be calculated based on the rates quoted(AS PER SPECIFICATIONS) on TURNKEY BASIS as per the Scope of Work & Specifications on the total value inclusive of taxes.**

5.7.Payment terms

1. The payment towards the execution of work will be paid within 30 days from the date of successful completion certification from C-DOT
2. In case the delivery schedules are not adhered to and the supplies/refurbishment works get delayed beyond schedules, penalties shall be imposed on the vendor/tenderer by C-DOT and the penalty to be imposed will be @ 0.5% for every 01 week subject to the maximum being 5%, of the total PO value. Delay beyond 10 weeks will be treated as an exception and C-DOT reserves the right to impose additional penalty at its discretion.
3. In case the tenderer fails to deliver the material/software or fails to provide services within the quoted delivery period in supersession to the above penalty clause, C-DOT reserves the right to make alternate procurement / arrangements at the tenderers cost and risk. For this, the supplier shall be served with a notice of 2 weeks under a registered cover and in case of non-performance, on expiry of the notice period, the cost of alternate procurement /arrangements shall be recovered from the vendor. EMD in such cases will be forfeited.

ANNEXURE-I

COMPLIANCE STATEMENT (TECHNICAL) FOR _____

Ref: C-DOTB/TENDER/ 2019-20/001(D)

SL NO.	C-DOT TENDER SPECIFICATION	SPECIFICATION OF MODELS QUOTED	DEVIATIONS IF ANY
	Please list down each of the tender specifications in this column	Please indicate the specifications offered by your models (Do not just say complied) Compliance for each model offered are to be given separately.	
	Additional features if any		

NOTE: Please fill up the compliance chart for every model quoted/items specified in the technical specifications

ANNEXURE-II
Tender Acceptance Letter

[Department User may ask for Tender Acceptance Letter instead of asking Signed Tender Document from the Bidders. This is a sample format, User may revise it as per their Tender Conditions]

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason is authorised to summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the bidder, with Official Seal)

**SPECIFICATION
FOR
CIVIL AND OTHER
RELATED WORKS**

Sl no	Work description	Quantity	
1. Rerouting main sump water tank line for extra storage of water			
1.1	Supply and fixing of 2” CPVC pipe along with necessary clamps , Elbow, collar, T , End caps Etc., works include civil works also Note ;-This pipe has to be fixed to the existing slab with clamps where ever necessary	20 Rft	
1.2	Supply and fixing of 2.5” CPVC pipe along with necessary clamps , Elbow, collar, T , End caps Etc., works include civil works also Note ;-This pipe has to be fixed to the existing slab with clamps where ever necessary	20 Rft	
1.3	Supply & fixing of 2.5” Gate valve with necessary accessories	5 Nos	
1.4	Supply & fixing of 2” Gate valve with necessary accessories	5 Nos	
1.5	Supply and laying of PVC Drain pipe 8 inch dia, C class Heavy duty using necessary Elbow, Collar etc.	30 Rft	

	Work includes back filling of soil over the laying pipe		
2. False ceiling;			
2.1	Supply & fixing of Armstrong false ceiling(2' x 2') at a height of 10 ft Make: Armstrong modular ceiling tiles with fine fissured regular edges of size (600mmx600mmx16mm)supply of Armstrong or equivalent 24mm false ceiling grid system	100 Sqft	
3. Construction of SSM ,concrete Bed (3 Ft x 4ft x 1.5ft)			
3.1	Chipping the existing mosaic tiles & clear the debris from site	15 Sqft	L/S
3.2	P.C.C(2: thickness)(M 10 Grade)	15 Sqft	
3.3	S.S.M work	0.6 Cum	
3.4	M25 grade concrete (6" thickness)	7 Cft	
3.5	Plastering work (12 mm thick) using (1:6CM)	40 Sqft	
3.6	Steel (12 mm dia) 2' 9" length =16 nos 3' 9" length = 12 nos Spacing c/c=3" Curing done as per standards	L/S	
4. Painting works			
4.1	Painting works (Interior) Scrubbing the existing painting with sand paper then apply putty /white cement until surface should be smooth ,repeat the same process for one more time if necessary to get the wall smooth and paintable Providing & applying two coats of paint	3200 Sqft	

	<p>Where ever crack is there should be treated with proper crack filler using Asian paint filler/Dr fixit Note: Paint colour will be decided by C-DOT only Make: Asian or Equivalent</p>		
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Note:

- 1 Payment on actual measurement basis
2. Removing and fixing of Gate valve in existing pipe line, and rerouting of pipes to two different sumps
3. All items should be ISI Approved
4. Construction of Bed work done @ First floor
5. Painting work done for walls & ceiling at a height of 15 ft for that necessary ladder is provided by contractor

*******END OF THE DOCUMENT*******