

CENTRE FOR DEVELOPMENT OF TELEMATICS (C-DOT)
Telecom Technology Centre of Government of India
CDOT Campus, Mehrauli, New Delhi - 110030

NOTICE INVITING TENDER

REF. NO.: C-DOT/DEL/TENDER/2019-2020/006

C-DOT, a Government of India Organisation, engaged in Research & Development of Telematics Technology & Products invite Bids from Reputed Agencies/ Contractors for providing **Packing, Shifting, Despatch and Clearance (Only From Domestic Airport) on Rate contract.**

Consignments comprise Electronic items such as Electronics equipment & Instrument, PCs, Servers, Assembled Printed circuit boards, Components, Modules and Telecommunication items, and Mechanical items like cabinets, Racks etc.

1. SCOPE OF WORK:

Scope of work shall include **Packing, Shifting, Despatch and Clearance (Only From Domestic Airport) of C-DOT equipment etc.to/from C-DoT Office to/from other places.** Care is to be taken to deliver the consignments within 24 hours after receipt of documents from CDOT and the items should be transported with extra care and safety precautions. Details in tender Document.

2. DOCUMENT DOWNLOAD & SUBMISSION:

Tender document may be downloaded from C-DOT Website www.cdote.in (for reference only) and Central Public procurement (CPP) portal <https://eprocure.gov.in/eprocure/app>. Bids shall be submitted **online only** on the CPP portal. Bids sent by Fax, e-mail or any offline more will not be considered. No correspondence will be entertained in this matter. Not more than one bid against this tender shall be submitted by one bidder.

4. CRITICAL DATE SHEET

SNo.	Schedule of Events	Date and Time
1.	Published Date	30 August 2019 (2:30 p.m.)
2.	Bid Document Download / Sale Start Date	30 August 2019 (2:30 p.m.)
3.	Clarification Start Date	30 August 2019 (2:30 p.m.)
4.	Clarification End Date	04 September 2019 (1:30 p.m.)
5.	Pre-Bid meeting Date	05 September 2019 (3:00 p.m.)
6.	Bid Submission Start Date (Online)	06 September 2019 (10:00 a.m.)
7.	Bid Submission End Date (Online)	20 September, 2019 (11:00 a.m.)
8.	Submission of original hard copy Demand Draft towards Tender fee and EMD	20 September 2019 (12 noon)
9.	Bid Opening Date – Technical (Online)	23 September, 2019 (11:30 a.m.)
10.	Bid Opening Date – Financial (Online)	Will be intimated later
11.	Bid Validity	180 Days from the date of opening of technical bid
12.	Tender Fee	Rs. 1180/-
13.	EMD	Rs. 80,000/-
14.	PBG / Security Deposit	Performance Bank Guarantee/ Demand Draft for Rs. 4,00,000/- (Rupees four Lakh) - more details in Tender Document
15.	Authority & Place of Submission of Tender Fee, Security Deposit, Seeking clarification on Tender	Manager (Purchase) Centre for Development of Telematics C-DOT Campus, Mehrauli, New Delhi – 110030 Phone : 011-26598707
16.	Email address	purchase@cdote.in

5. CURRENCY:

All prices should be quoted strictly as per enclosed format in INDIAN RUPEES (INR) only.

6. Bidder, who has downloaded the tender from the C-DOT website of CPP portal shall not tamper / modify the tender form including downloaded price bid template in any manner. In case, if the same is found to be tampered / modified in any manner, bid will be completely rejected and EMD would be forfeited and bidder is liable to be banned from doing business with C-DOT.

7. SUBMISSION OF BIDS

The Tender shall be submitted online in Two parts, viz. Technical bid and Financial bid.

- a) List of documents to be scanned & uploaded under Technical Bid Cover:
- (i) Certificate of registration / Incorporation of enterprise/ Registration with Registrar of Firms / Registrar of Companies
 - (ii) Self-Attested GST Registration & PAN Copy.
 - (iii) Scanned copy of Demand Draft towards Tender Fee of Rs. 1180/- in favour of CENTRE FOR DEVELOPMENT OF TELEMATICS, DELHI.
 - (iv) Scanned copy of DD towards EMD and an undertaking, certifying that the EMD of Rs. 80,000/- in the form of DD/BG shall be submitted to C-DOT, Delhi before due date & time.
 - (v) Eligibility criteria documents to be uploaded during bid submission.
 - (vi) Compliance for all Terms & Conditions (including commercial)
 - (vii) List of clients with their contact details
 - (viii) Proof of Annual Turnover / audited Balance Sheet for the last three years.
 - (ix) Copies of at least two running contracts of works of same nature.
 - (x) Undertaking for compliance to Tender terms and conditions and submission of Performance Bank Guarantee – as per Annexure IV.
- b) **The Financial Bid should be strictly as per Price Bid format of BOQ in *.xls format**

8. The Hard Copy of original instruments in respect of Tender Fee and EMD must be delivered in two different sealed covers specifying tender number, item and due date, to the following address:

Manager- Purchase Centre for Development of Telematics C-DOT Campus, Mandi Road, Mehrauli New Delhi- 110030 Telephone Number: 011-26802856, 011-26598707 Email address: purchase@cdot.in

9. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening will be intimated later.

Bidders are advised to visit C-DOT website and CPP Portal regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.